

PEMBERTON VALLEY DYKING DISTRICT
MINUTES OF THE 954th REGULAR MEETING OF THE BOARD OF TRUSTEES HELD
THURSDAY, January 18, 2024, AT THE DISTRICT OFFICE

The meeting was called to order at 7:05 pm.

Present:	Chair:	J. Beks
	Trustees:	C. Gilmore, A. Bush, and E. Ayotte (remotely)
	Staff:	K. Clark, and P. Fotsch, K. Bergen (remotely)

- 1. PETITIONS AND DELEGATIONS**
- 2. INTRODUCTION OF LATE ITEMS**
- 3. APPROVAL OF AGENDA**

Moved/Seconded

That the agenda be approved as presented.

CARRIED

- 4. ADOPTION OF PREVIOUS MEETING MINUTES**

Moved/Seconded

That the minutes of the December 14, 2023, meeting be adopted as presented.

CARRIED

- 5. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS**
- 6. REPORT**

A. OPERATIONS AND MAINTENANCE REPORT

Works Completed:

1. Meeting with Emergency Management and Climate Readiness (EMCR) regarding eligibility for funding.
2. Organizing community engagement event for March 9th.
3. Meeting with Lil'wat regarding funding application for Tenas Creek/Birkenhead weather station. Lil'wat has been offered a tenure. March 28 application.
4. PVEMC gauge costing and invoicing.
5. Carry forward budgeting from projects not completed in 2023. Lidar for the upper reach is out and must be redone.
6. SROW on Talbot lands to access the Miller Sediment Weir from South side of river is complete.
7. SROW on Haywood property for Upper Meadows Ditch almost complete.
8. Completed StatsCan survey; questions in this survey did not really relate to PVDD.

Works in Progress:

9. Mt. Meager working group (PVDD, SFU and Innergex). SLRD has given the go ahead to apply for \$150,000 for equipment and gear. March 28 application.
10. Budget and long-term plan 2024 forward.
11. Budget and long-term plan presentation.
12. Bulk Permit application. Meeting with Sartori tomorrow to apply for permit for everything PVDD does on a regular basis.
13. Lil'wat Nation consultation for upcoming projects. We now can explain the project on the front end rather than Province doing it. PVDD is set up to do this at time of application. More work for us, but it will be beneficial to put in our own words and describe the project to First Nations ahead of the application.
14. Master diking plan meetings and planning with Lil'wat Nation. Funding application for completion of Poleyard Dike.
15. Funding strategy planning for 2024 and beyond.

- 16. Weather gauge funding and planning.
- 17. Learning what Bill -31 means for us and what we must budget for next year. We have formed a risk assessment group in the valley.
- 18. SROW on PVDD ditch at Pemberton Meadows Road (PMR) and Erickson Road. Signed but waiting on priority agreement from bank.

NRCAN Funding:

We were not successful in the Natural Resources Canada (NRCan) funding that we applied for. This was 2.3 million for the Mt. Meager replant works. The funding program was oversubscribed, and our application was for a lot of money.

Vacation:

Kevin will be away on vacation from February 21 to March 1. He will stay up on emails while away.

Culvert Plugs:

Purchased reusable, inflatable culvert plugs which are used to block culverts while performing repairs or replacements on works.

Meager Replant Update:

Update provided for Trustees interest. The project is focused on improving habitat at the 2010 Capricorn Creek Landslide, which has seen little regeneration, and the continued erosion of the slide debris sediment is increasing flood risk in the populated areas of the Pemberton Valley. See Mt. Meager Restoration Facebook Page for more updates.

Terms for Local Government Audit:

Kevin provided a draft outline for the Trustees. Ministry of Municipal Affairs & Housing (MAH) would like to see the audit completed by June, if possible.

Small Renovation:

Kevin will be moving his desk to the back office. This will require a small renovation.

Moved/Seconded

That the January 2024 O&M Report be received.

CARRIED

B. SECRETARY REPORT

- 1. 2024 January Secretary Report

That the January 2024 Secretary Report be received.

CARRIED

- 2. 2024 Tax Sale is not required.
- 3. 2024 Court of Revision date was set for May 16, 2024.
- 4. 2023 Year End Audit is set for Feb 5 to Feb 16, 2024.
- 5. 2023 CPI is 3.9% vs 6.9 % for 2022.

7. BYLAWS

- 1. 2024 Draft Assessment Roll Bylaw 270

Moved/Seconded

That Draft Bylaw 270 be adopted as presented.

CARRIED

8. CORRESPONDENCE

A. ACTION REQUIRED

B. INFORMATION

- 1. 2024 January AGM and Elections Ministerial Order M0010 2023 – changes the Letters Patent to permanently allow elections to be held separate from AGMs; to allow mail in ballots for elections; to remove restrictions on when the AGM and election must be held.

9. NEW BUSINESS

10. LATE BUSINESS

11. OPEN QUESTION PERIOD

12. IN-CAMERA

Moved/Seconded

That pursuant to Section 90 (1)(k) and 90 (2)(b) of the Community Charter, the Trustees of the Pemberton Valley Dyking District serve notice to hold an in-camera meeting on today's date for the purpose of dealing with matters for which the public shall be excluded from attending.


CARRIED

At 7:38 pm the meeting moved to in-camera.

Rise with report at 7:50 pm – Admin and Manager items.

13. ADJOURNMENT

The meeting was adjourned at 7:50 pm.



Chair



Secretary

PEMBERTON VALLEY DYKING DISTRICT
MINUTES OF THE 942nd REGULAR MEETING OF THE BOARD OF TRUSTEES HELD
THURSDAY, February 16, 2023, AT THE DISTRICT OFFICE

The meeting was called to order at 7:06 pm.

Present:	Chair:	J. Beks
	Trustees:	E. Ayotte, A. Bush, B. Ronayne, and late - C. Gilmore (remotely)
	Staff:	K. Clark, and P. Fotsch, K. Bergen (remotely)
	VOP Rep:	T. Craddock
	Guest:	S. Sumariwalla

- 1. PETITIONS AND DELEGATIONS**
- 2. INTRODUCTION OF LATE ITEMS**
- 3. APPROVAL OF AGENDA**

Moved/Seconded

That the agenda be approved as presented.

CARRIED

- 4. ADOPTION OF PREVIOUS MEETING MINUTES**

Moved/Seconded

That the minutes of the January 19, 2023, minutes be adopted as presented.

CARRIED

- 5. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS**

- 6. REPORT**

A. OPERATIONS AND MAINTENANCE REPORT

2023 Sediment Removals:

Still not in possession of a DFO Permit. PVDD applied for permit in August 2022 and have had several discussions and a site visit with DFO since then. In the last correspondence on February 8, 2023, DFO indicated that the file was waiting to be signed off, and senior management was aware of the proposed timelines.

We are now nearing the start of sediment removals, and we are inside the window where the contractor would have to secure equipment and start to mobilize to site. Kevin emailed MLA Sturdy on February 8 after receiving this email as it was felt that PVDD should have received this permit by now, not a promise that they're working on it.

MLA Sturdy reached out to MP Weiler, and now awaiting to see when DFO will respond. Kevin is confident PVDD will receive the permit, just not sure when. Hoping to start the first week of March. Kevin will reach out to MLA Sturdy again midweek.

Works Completed:

1. Re-installed beaver cone at GM Slough after ice had broken it loose. Meeting with MOTI this week.
2. Met with NHC and Lil'wat to further discuss and refine future possible dike alignments for the area downstream of the Lillooet River bridge. Expecting report in the middle to end of March.
3. Follow-up meeting with Municipal Affairs. They have offered to complete a governance study of the area. Presently working on the "Terms of Reference" for the study to take to the SLRD and VOP for approval. We must agree on what can and can't be looked in to. Kevin's draft Terms of Reference are now being circulated to stakeholders for review and input.
4. Finalized sediment removal design. Two entities interested in sediment, and MOTI interested in sand.

5. Met with new SLRD Emergency Program Coordinator and gave a tour of the area so the new person could understand the layout of the land better. This person has experience working with EMBC.
6. Follow-up meeting with partners about action items from the meeting that took place with Provincial officials about flood risk in the Pemberton Valley.
7. Sent letter to Minister of MOTI to get clarification on MOTI's position on the impacts of their infrastructure on drainage.
8. Met with Lower Stl'atl'imx Tribal Council (LSTC) about the use of PVDD data to help them develop an early warning system for flooding downstream of Lillooet Lake. If there is interest, this may be beneficial as they could help in sharing with the maintenance costs of our growing number of gauges.
9. Sent response to BC Flood Strategy Intentions Paper. This is a public document.
10. Meeting with Municipal Affairs about the house-raising issues in Pemberton. Under Disaster Financial Assistance, the rules are that a house cannot be raised; it must be rebuilt to the same level, even after a flood. This is how it is, and there was little interest from MAH in working to change these rules.

Works in Progress:

11. Planning for sediment removals 2023.
12. Funding applications for managed retreat fact finding in partnership with the SLRD, and Arn Canal pumphouse design only in partnership with VOP.
13. Planning for sediment removals 2023. We still do not have DFO authorization.
14. 2023 Budget and Planning.
15. Manager's job manual.
16. Scheduling of PVDD works for 2023.
17. SROs on Fraser Road.
18. Terms of Reference for MAH study.

Moved/Seconded

That the February 2023 O&M Report be received.

CARRIED

B. SECRETARY REPORT

1. 2023 February Secretary Report

Moved/Seconded

That the February 2023 Secretary Report be received.

CARRIED

2. AGM Considerations

Tentatively, the 2023 AGM will be held on July 13, 2023. Formally to be decided at next meeting.

7. BYLAWS

8. CORRESPONDENCE

A. ACTION REQUIRED

B. INFORMATION

1. LOC Upper Lillooet Sed Removal File 2415569
2. Ombudsperson of BC

3. UBCM 2019 Structural Flood Mitigation Final Report Payment

At 7:50 pm C. Gilmore joined the meeting.

9. NEW BUSINESS

10. LATE BUSINESS

11. OPEN QUESTION PERIOD

12. IN-CAMERA

Moved/Seconded

That pursuant to Section 90 (1)(k) of the Community Charter, the Trustees of the Pemberton Valley Dyking District serve notice to hold an in-camera meeting on today's date for the purpose of dealing with matters for which the public shall be excluded from attending.

CARRIED

At 7:50 pm the meeting moved to in-camera.
Rise with report at 8:08 pm - Admin and Manager Items.

13. ADJOURNMENT

The meeting was adjourned at 8:08 pm.



Chair



Secretary

**PEMBERTON VALLEY DYKING DISTRICT
MINUTES OF THE 956th REGULAR MEETING OF THE BOARD OF TRUSTEES HELD
THURSDAY, March 21, 2024, AT THE DISTRICT OFFICE**

The meeting was called to order at 7:05 pm.

Present:	Chair:	J. Beks
	Trustees:	C. Gilmore, A. Bush
	Staff:	K. Clark, and P. Fotsch, K. Bergen (remotely)
	VOP Rep:	Ted Craddock
	SLRD Rep:	Russell Mack

1. PETITIONS AND DELEGATIONS

2. INTRODUCTION OF LATE ITEMS

3. APPROVAL OF AGENDA

Moved/Seconded

That the agenda be approved as presented.

CARRIED

4. ADOPTION OF PREVIOUS MEETING MINUTES

Moved/Seconded

That the minutes of the February 15, 2024, meeting be adopted as presented.

CARRIED

5. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS

6. REPORT

A. OPERATIONS AND MAINTENANCE REPORT

Works Completed:

1. March 9th Community Engagement Event with 75 in attendance. Received overwhelmingly positive response from attendees.
2. Meeting with pump station consultant so if PVDD is ever able to pursue this, we know what we want.
3. March PVEMC meeting.
4. March 13th Atmospheric River Mock Event. Not as effective as event held last year, mostly due to IT issues, but a good thing overall.
5. Funding applications for Meager monitoring and weather station. Only received the paperwork yesterday.
6. Review of initial data from river bathymetry survey. Rate of aggradation is plateauing, likely due to drought conditions in the past 2 years, and it is possible it was overstated in 2021, due to fall high-water event.
7. Meeting with Municipal Affairs about Governance review.
8. Mt. Meager working group meeting. Received letters of support from NRCAN, Forestry, and Lil'Wat, for funding application.
9. Budget redo 2024 due to removal of Pemberton Creek culverts from budget. Project rejected by DFO due to the use of rip rap. To be re-engineered using turf reinforcement mats (TRMs). Moved to 2025 budget.
10. Excavator repairs – New boom main pin, boom hydraulic pins and oil and service.

Works in Progress:

11. Pemberton Creek Dike Culverts DMA application – Project cancelled from 2024 budget due to permitting issues from DFO.
12. Mt. Meager working group – Instrumentation for Mt. Meager.

13. Miller Weir Expenditure Authorization Form Approval – Work beginning ASAP – Province is paying under response, which is 100% funding. Savings to PVDD tax base is 110K. Will cover works for dry bar in April for 540 cubic meters, and below bridge in September for 740 cubic meters.
14. Miller Bar 3 permitting and planning to, hopefully, complete works next week.
15. Pemberton Creek Sediment removal permitting and planning.
16. Local governance review.

Snowpack:

The snowpack is still below this month in 2023, but there is still a chance for some spring snow to increase the snowpack.

Moved/Seconded

That the March 2024 O&M Report be received.

CARRIED

B. SECRETARY REPORT

1. 2024 March Secretary Report

Moved/Seconded

That the March 2024 Secretary Report be received.

CARRIED

2. 2024 AGM Considerations – It was agreed that the 2024 AGM and Elections be held on July 11, 2024, at the Pemberton Community Centre. To be reconsidered if the venue is not available on that date.
3. 2024 Mill Rates – Following the In-camera meeting it was agreed that the mill rate for 2024 will be \$0.60 per \$1,000 of value and that the minimum tax be held at \$422.00.

7. BYLAWS

1. 2024 Draft Taxation Bylaw No. 271. Following the In-Camera meeting, it was:

Moved/Seconded

That draft 2024 Taxation Bylaw No. 271, be adopted as presented.

CARRIED

8. CORRESPONDENCE

- A. ACTION REQUIRED
- B. INFORMATION

9. NEW BUSINESS

10. LATE BUSINESS

11. OPEN QUESTION PERIOD

1. Before leaving the meeting, the VOP and SLRD representatives thanked Kevin for conducting the March Community Engagement Event.

12. IN-CAMERA

Moved/Seconded

That pursuant to Section 90 (2)(b), 90 (1)(l), and 90 (1)(d) of the Community Charter, the Trustees of the Pemberton Valley Dyking District serve notice to hold an in-camera meeting on today's date for the purpose of dealing with matters for which the public shall be excluded from attending.

CARRIED

At 7:28 pm the meeting moved to in-camera.

Rise with report at 7:47 pm – Admin and Manager items – see 6.B.3 and 7.1

13. ADJOURNMENT

The meeting was adjourned at 8:36 pm.



Chair



Secretary

**PEMBERTON VALLEY DYKING DISTRICT
MINUTES OF THE 957th REGULAR MEETING OF THE BOARD OF TRUSTEES HELD
THURSDAY, April 18, 2024, AT THE DISTRICT OFFICE**

The meeting was called to order at 7:11 pm.

Present:	Chair:	J. Beks
	Trustees:	E. Ayotte and C. Gilmore (remotely)
	Staff:	K. Clark, and P. Fotsch, K. Bergen (remotely)
	VOP Rep:	Ted Craddock
	SLRD Rep:	Russell Mack

1. PETITIONS AND DELEGATIONS

2. INTRODUCTION OF LATE ITEMS

3. APPROVAL OF AGENDA

Moved/Seconded

That the agenda be approved as presented.

CARRIED

4. ADOPTION OF PREVIOUS MEETING MINUTES

Moved/Seconded

That the minutes of the March 21, 2024, meeting be adopted as presented.

CARRIED

5. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS

6. REPORT

A. OPERATIONS AND MAINTENANCE REPORT

Works Completed:

1. Meeting with Kerry Mehaffey about local governance.
2. Meeting with NHC to discuss removing "rip rap" from some Pemberton Creek culverts due to permitting issues.
3. Removed 1334 m3 of material from the dry area of the sediment weir. Will do the wet side in September.
4. Removed 1347 m3 of material from Miller Bar 3 below the bridge.
5. Submitted funding application through Lil'wat Nation for the Birkenhead weather gauge. There were some concerns that the gauge would not be located on reserve lands.
6. Submitted funding application through the SLRD for the Mt. Meager monitoring equipment. Should find out in July if approved.

Works in Progress:

7. Pemberton Creek Dike Culverts DMA application – Project cancelled from 2024 budget due to permitting issues from DFO.
8. Mt. Meager working group – Instrumentation for Mt. Meager.
9. Miller Weir EAF – to invoice the Province for the works.
10. Pump station design scope project proposal for Arn Canal. Will have more information next meeting. PVDD will likely have to spend some money up front in order to get an estimate for future funding applications.
11. Wray culvert design scope proposal.
12. Pre-freshet dike inspections.
13. Jimmy started this week.
14. Permitting for Pemberton Creek sediment this summer.
15. Permitting for Arn Cleanout this summer.
16. Prepping mower and equipment for season.

Damaged Culvert: MOTI culvert at Pemberton Meadows Road is damaged, leaking and in need of repair. MOTI culvert but PVDD culvert gate.

Moved/Seconded

That the April 2024 O&M Report be received.

CARRIED

Draft Budget: Kevin went over the projects and budget using a Power Point Presentation.

Moved/Seconded

That the 2024 budget be adopted as presented.

CARRIED

Summer Labourer-wage increase:

Moved/Seconded

That the summer labour rate be increased by \$1.00 per hour.

CARRIED

B. **SECRETARY REPORT**

1. 2024 April Secretary Report

Moved/Seconded

That the April 2024 Secretary Report be received.

CARRIED

2. 2024 AGM Date Confirmation – Thursday, July 11, 2024, at 7:00 pm at the Community Centre
3. 2024 AGM Returning Officer – Ethlyn Sutherland

Moved/Seconded

That the Trustees appoint Ethlyn Sutherland to be the Returning Officer for the 2024 AGM elections.

CARRIED

4. 2023 Financial Statements Final

Moved/Seconded

That the 2023 Financial Statements be adopted as presented.

CARRIED

7. BYLAWS

8. CORRESPONDENCE

A. **ACTION REQUIRED**

B. **INFORMATION**

9. NEW BUSINESS

10. LATE BUSINESS

11. OPEN QUESTION PERIOD

12. IN-CAMERA

Moved/Seconded


That pursuant to Section 90 (1)(c) and 90 (1)(d) of the Community Charter, the Trustees of the Pemberton Valley Dyking District serve notice to hold an in-camera meeting on today's date for the purpose of dealing with matters for which the public shall be excluded from attending.

CARRIED


At 7:46 pm the meeting moved to in-camera.
Rise with report at 8:07 pm – Admin and Manager items

13. ADJOURNMENT

The meeting was adjourned at 8:36 pm.



Chair



Secretary

**PEMBERTON VALLEY DYKING DISTRICT
MINUTES OF THE 958th REGULAR MEETING OF THE BOARD OF TRUSTEES HELD
TUESDAY, May 21, 2024, AT THE DISTRICT OFFICE**

The meeting was called to order at 7:10 pm.

Present:	Chair:	J. Beks
	Trustees:	E. Ayotte, B. Ronayne, A. Bush and C. Gilmore
	Staff:	K. Clark, and P. Fotsch, K. Bergen (remotely)
	VOP Rep:	Ted Craddock

- 1. PETITIONS AND DELEGATIONS**
- 2. INTRODUCTION OF LATE ITEMS**
- 3. APPROVAL OF AGENDA**

Moved/Seconded

That the agenda be approved as presented.

CARRIED

- 4. ADOPTION OF PREVIOUS MEETING MINUTES**

Moved/Seconded

That the minutes of the April 18, 2024, meeting be adopted as presented.

CARRIED

- 5. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS**
- 6. REPORT**

A. OPERATIONS AND MAINTENANCE REPORT

Works Completed:

1. Pre-freshet Dike inspections.
2. Ryan Creek North manual gate installation.
3. Helmers culvert in "Abandoned Berm" new floodgate installation.
4. Tractor is serviced and ready for the season.
5. Vegetation management on Pemberton Creek dike.
6. Material from Miller Weir is trucked away.
7. Upper valley ditch inspections to assess what needs to be done.

Works in Progress:

8. Arn Canal pump station funding application and engineering.
9. Review of 2018 NHC report by 3rd party for phased approach options.
10. Local Governance review. Need to move forward on this.
11. Two more flood gates are dug out, measured, and are on order: Pipe's corner and Miller Dike.
12. Currently mowing Pemberton Creek dike, Ryan dike next.
13. Fencing at Voyager sediment pile for security, as children have been playing there.
14. Oberson's field repairs.
15. Measuring and planning for 2 culvert installations in Meadow's ditch.

Review of NHC 2018 Modelling and Mapping: We have found a new engineering firm willing to form a plan that works in a phased approach based on an end state that is acceptable. End state could be, for example, "by the end of the phased project in 2100, we will endeavor to achieve a 1:200 plus cc protection level based on data inputs of the time." We want to use the existing flow rates and plan for the higher flow rates in the future should they be observed in the future. Kevin to report back when there is a plan.

Mobile Home Park: New pump station and French drain that was part of the Mobile Home Park expansion referral is in the process of being installed. Will be able to try it out this fall. This should improve conditions.

Arn Pump Station: There is a funding stream closing in October that could fund a Phase 1 Pump Station at the Arn Canal. The phased approach is a plan to pick a pump size with known information and data for Phase 1. Once installed, we would use and work with it to see what additional pump capacity is required. This would be a more cost-effective approach rather than to model and overshoot necessary capacity requirements.

To properly apply, we will need to draw 35k from the Project Reserve. Without this, we cannot apply for the funding. The VOP would be the applicant and the owner of the station. We do have initial interest from the VOP but will need a firm commitment to proceed. Following discussion, it was decided to revisit this at the June meeting.

Diking Maintenance Act Infraction: Property owner on Fraser Road has performed unpermitted works in and around the dike. The Deputy Inspector of Dikes (DIOD) have decided to serve the owner with a notice to repair or have an engineer apply for a Dike Maintenance Act permit.

Moved/Seconded

That the May 2024 O&M Report be received.

CARRIED

B. SECRETARY REPORT

- 1. 2024 May Secretary Report

Moved/Seconded

That the May 2024 Secretary Report be received.

CARRIED

- 2. 2024 Authenticated Tax Roll - \$1,644,925.72

Moved/Seconded

That the 2024 Authenticated Tax Roll be approved.

CARRIED

7. BYLAWS

8. CORRESPONDENCE

- A. ACTION REQUIRED

- B. INFORMATION

9. NEW BUSINESS

10. LATE BUSINESS

11. OPEN QUESTION PERIOD

12. IN-CAMERA

Moved/Seconded

That pursuant to Section 90 (1)(d) and 90 (1)(k) of the Community Charter, the Trustees of the Pemberton Valley Dyking District serve notice to hold an in-camera meeting on today's date for the purpose of dealing with matters for which the public shall be excluded from attending.

CARRIED

At 7:36 pm the meeting moved to in-camera.
Rise with report at 7:57 pm – Admin and Manager items

13. ADJOURNMENT

The meeting was adjourned at 7:57 pm.



Chair



Secretary

**PEMBERTON VALLEY DYKING DISTRICT
MINUTES OF THE 959th REGULAR MEETING OF THE BOARD OF TRUSTEES HELD
THURSDAY, June 20, 2024, AT THE DISTRICT OFFICE**

The meeting was called to order at 7:08 pm.

Present:	Chair:	J. Beks
	Trustees:	E. Ayotte, B. Ronayne, A. Bush and C. Gilmore
	Staff:	K. Clark, and P. Fotsch, K. Bergen (remotely)
	SLRD Rep:	Russell Mack

- 1. PETITIONS AND DELEGATIONS**
- 2. INTRODUCTION OF LATE ITEMS**
- 3. APPROVAL OF AGENDA**

Moved/Seconded

That the agenda be approved as presented.

CARRIED

- 4. ADOPTION OF PREVIOUS MEETING MINUTES**

Moved/Seconded

That the minutes of the May 21, 2024, meeting be adopted as presented.

CARRIED

- 5. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS**
- 6. REPORT**

A. OPERATIONS AND MAINTENANCE REPORT

Works Completed:

1. Mowed Pemberton Creek Dike.
2. Mowed Ryan Dike.
3. Helped facilitate UBC/Lil'wat funding proposal for watershed planning project - \$3 million over 3-year funding.
4. Inspection of erosion concerns on Ayers and Ryan dikes.
5. Meeting with Lil'wat Nation on long-term flood mitigation plan.
6. Sediment from Miller Bar 3 is now gone from stockpile (No cost to PVDD).
7. Oberson fence for security to keep children away from playing there.
8. Inspection of possible dike issue on Ryan Creek dike at Helmer's.
9. Presentation to Village of Pemberton Council regarding Arn Canal Pump Station. The Village is in support of the funding application and in agreement to own the pump station should the application be successful. PVDD to pay for consulting needed to prepare the application.
10. Dike topping Miller-Lillooet Dike - looks great.

Works in Progress:

11. Reviewing NHC 2023 Lillooet River Survey Draft Report.
12. Wray culvert design.
13. Mowing Miller-Lillooet Dike.
14. Funding final reporting for Meager study (VOP).
15. Working through permitting issues for Miller Weir, Pemberton Creek and 2025 Lillooet River sediment removals.
16. Ayers property acquisition.
17. "End of century" or 100-year diking plan – politicking.
18. Aquarius system updates. After January high water event, all the gauge thresholds were updated.

- 19. Future Mt. Meager and Lillooet River academic funding support and organization, for possible 3-million-dollar funding.
- 20. Dike topping Pemberton Creek, 40% done today.
- 21. Local governance review knowledge gathering. Kevin has compiled the personal opinions of approximately 10 notable people in the community, and 80% of the respondents agreed that, for the PVDD going forward, the current situation, but strengthened, is the best scenario.
- 22. SROW on 2 properties.
- 23. Working with Province on Fraser Road dike issue and SLRD is also involved.

Review of NHC 2018 Modelling and Mapping | Possible Path Forward: We have found a clause that we can exploit. Section 5.4.1 Boundary Conditions shows the 200-year flood estimate corresponding to the end of the century. Met with Lil'wat and floated the idea of making an "end of century" plan. This would allow us to use the lower numbers from the River Forecast Centre for the first phases and our current projects and then, in later phases, in the 25-75 year, we would raise the higher flows if the future climate data suggested. So, a 50-year flood would be 1178 CMS (using River Forecast Centre numbers) instead of 1540 CMS from 2018 Report. The goal is to build a phased approach that is actionable now.

There is a funding stream that would support this, and it closes this fall.

Moved/Seconded

That the June 2024 O&M Report be received.

CARRIED

B. SECRETARY REPORT

- 1. 2024 June Secretary Report

Moved/Seconded

That the June 2024 Secretary Report be received.

CARRIED

- 2. 2024 AGM Notice
- 3. 2024 Remuneration
- 4. 2024 Voting Procedure Policy

The documents for the 2024 AGM were reviewed and approved by the board.

Note: There were no attendees for the 2024 Court of Revision.

7. BYLAWS

Arn Canal Pump Station Application

- 1. 2024 Bylaw 272 Renewal Reserve Disbursement – Arn Canal Pump Station

Moved/Seconded

That Draft Bylaw 272 be adopted as presented.

CARRIED WITH 1 OPPOSED

8. CORRESPONDENCE

- A. ACTION REQUIRED
- B. INFORMATION

9. NEW BUSINESS

10. LATE BUSINESS

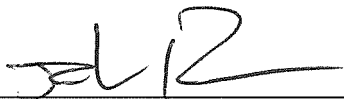
- 1. BC Flood Strategy document was just published. Kevin read through the document.
- 2. Kevin will be away July 2 and 3, back in the morning of the 4th.

11. OPEN QUESTION PERIOD

12. IN-CAMERA

13. ADJOURNMENT

The meeting was adjourned at 7:32pm.



Chair



Secretary

**PEMBERTON VALLEY DYKING DISTRICT
MINUTES OF THE 961st REGULAR MEETING OF THE BOARD OF TRUSTEES HELD
THURSDAY, July 18, 2024, AT THE DISTRICT OFFICE**

The meeting was called to order at 7:07 pm.

Present:	Chair:	J. Beks
	Trustees:	E. Ayotte, B. Ronayne, A. Bush and C. Gilmore
	Staff:	K. Clark, and P. Fotsch, K. Bergen (remotely)
	SLRD Rep:	Russell Mack
	Village Rep:	Ted Craddock

- 1. PETITIONS AND DELEGATIONS**
- 2. INTRODUCTION OF LATE ITEMS**
- 3. APPROVAL OF AGENDA**

Moved/Seconded

That the agenda be approved as presented.

CARRIED

- 4. ADOPTION OF PREVIOUS MEETING MINUTES**

1. Moved/Seconded

That the minutes of the June 20, 2024, meeting be adopted as presented.

CARRIED

2. Moved/Seconded

That the minutes of the July 11, 2024, meeting be adopted as presented.

CARRIED

3. The July 2024 Draft AGM Minutes were presented for review only. To be adopted at the 2025 AGM.

- 5. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS**

- 6. REPORT**

A. OPERATIONS AND MAINTENANCE REPORT

Works Completed:

1. Mowed Ryan Dike Miller Boneyard. Will have to shut down for fire season soon.
2. Topped Pemberton Creek Dike from Airport to Underhill. The surface is nice and flat and makes it much easier for the tractor when mowing as it does not run into the ground.
3. AGM.
4. Fraser Road dike issue.
5. Mower repairs.
6. Mowed 2 ditches in upper meadows.

Works in Progress:

7. Reviewing NHC 2023 Lillooet River Survey Draft Report. From 2018 to now, there is a less than forecasted amount of infilling than from 2011 to 2018. There has been less river energy in the last 3 years that could be a factor in this reduction.
8. Helping facilitate UBC/Lil'wat funding proposal for watershed planning project. \$2 million possible funding. Did not receive letter of support or funding, but Kevin will continue putting time in on this worthwhile project.
9. Wray culvert design. Not reviewed yet.
10. Funding final reporting for Meager study (VOP).
11. Working through permitting issues for Miller Weir, Pemberton Creek and 2025 Lillooet River sediment removals.

- 12. Ayers property acquisition. Looking to see if interest-free loan is possible.
- 13. Tweaking Aquarius system to be ready for fall.
- 14. Local governance review. Kevin talking to more people.
- 15. SROW on 2 properties.
- 16. Miller Weir and Pemberton Creek gravel removals. Have 2 weeks in September to get both done. Getting everything organized now to make it work.

DFO: DFO is looking for a compensation project for offsetting the 2025 Lillooet River Sediment removals. We may have to approach Lil'wat Nation to do some work on Pasture Creek. This project is high on their list of projects and, if they will let us complete it, we can use that for the compensation. The issue we are running into is we do not have many areas in our boundary where we have access to the land, as most land is private. We will need to look for more of these projects moving forward and the Pasture Lands and the Birkenhead will likely be the only locations where we have an opportunity to do them. Kevin added that the permit budget gets blown quickly when permits go back and forth between DFO and consultants.

Moved/Seconded

That the July 2024 O&M Report be received.

CARRIED

B. SECRETARY REPORT

- 1. 2024 July Secretary Report

Moved/Seconded

That the July 2024 Secretary Report be received.

CARRIED

7. BYLAWS

8. CORRESPONDENCE

- A. ACTION REQUIRED
- B. INFORMATION

9. NEW BUSINESS

10. LATE BUSINESS

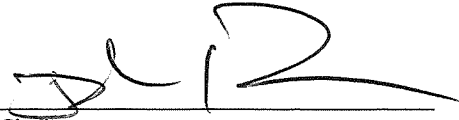
11. OPEN QUESTION PERIOD

Russell Mack questioned if the purchase of Ayers is worth the effort. After purchase, the dike would still have to be built and the highway would likely need to be lifted. Kevin stated that the funding would be available to build the dike but not to buy the property. MOT has indicated that when the project is being completed, they would make necessary changes to the highway.


12. IN-CAMERA

13. ADJOURNMENT

The meeting was adjourned at 7:36 pm.



Chair



Secretary

**PEMBERTON VALLEY DYKING DISTRICT
MINUTES OF THE 960th REGULAR MEETING OF THE BOARD OF TRUSTEES HELD
THURSDAY, July 11, 2024, AT THE DISTRICT OFFICE**

The meeting was called to order at 7:46 pm.

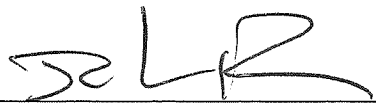
Present:	Chair:	J. Beks
	Trustees:	B. Ronayne, E. Ayotte, A. Bush, C. Gilmore
	Staff:	K. Clark, and P. Fotsch

1. ELECTION FOR POSITION OF CHAIR

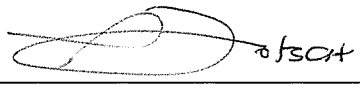
- Trustee C. Gilmore nominated J. Beks, who accepted. After 3 calls, nominations were closed, and J. Beks was elected Chair by acclamation.

2. ADJOURNMENT

The meeting was adjourned at 8:48 pm.



Chair



Secretary

**PEMBERTON VALLEY DYKING DISTRICT
MINUTES OF THE 962nd REGULAR MEETING OF THE BOARD OF TRUSTEES HELD
THURSDAY, August 22, 2024, AT THE DISTRICT OFFICE**

The meeting was called to order at 7:02 pm.

Present: Chair: J. Beks
 Trustees: E. Ayotte, A. Bush and C. Gilmore
 Staff: K. Clark, and P. Fotsch, K. Bergen (remotely)
 SLRD Rep: Russell Mack

- 1. PETITIONS AND DELEGATIONS**
- 2. INTRODUCTION OF LATE ITEMS**
- 3. APPROVAL OF AGENDA**

Moved/Seconded

That the agenda be approved as presented.

CARRIED

- 4. ADOPTION OF PREVIOUS MEETING MINUTES**

1. Moved/Seconded

That the minutes of the July 18, 2024, meeting be adopted as presented.

CARRIED

- 5. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS**

- 6. REPORT**

- A. OPERATIONS AND MAINTENANCE REPORT

Works Completed:

1. Mowed Cedar Grove section of dike.
2. Cleaned Meadows ditch from Whittal's to Miller's.
3. Installed a culvert crossing so we can seamlessly clean the ditch without the need to lowbed the excavator around (Rootdown property) from Mitchell's to Erickson. Culvert purchased for blue house was repurposed due to no SROW granted yet.
4. Assisted SLRD with Place Creek issue. PVDD was reimbursed for Manager's time.
5. Wray culvert design on Arn.
6. Cleaned out McRae Road ditch. Lowered water level through the festival grounds.
7. Wray field cleanup.
8. Installed culvert at Ronayne property.
9. Staged "rip rap" at Ryan Dike issue, for potential issues in the fall.

Works in Progress:

10. Reviewing NHC 2023 Lillooet River Survey Draft Report.
11. Helping facilitate UBC / Lil'wat funding proposal for watershed planning project.
12. Funding final reporting for Meager study (VOP).
13. Working through permitting issues for Miller Weir (weir thought to be too steep, but it was not), Pemberton Creek (water rights issue) and 2025 Lillooet River sediment. Looking for compensation project to submit, possibly Pasture Creek. No sediment removals if no compensation.
14. Local governance review.
15. Miller Weir, planning for September works.
16. Pemberton Creek sediment removals.
17. Prepping for Arn cleanout, starting later next week.
18. Mower is broken again, currently exploring lease-to-own options to try to get capital cost down.

19. Arn pumphouse engineering and feasibility.

Ryan Dike Issue: A root wad from 4 cedar trees is pulling away from the bank on a straight river section. Will need to be repaired next year. Have already staged 2 loads of 450 kg rip rap if it is needed this fall. If not, the material will be needed for the repair anyway.

Lillooet River Survey Report (of note):

Resurveyed Ayer’s Dike, and scouring has not progressed.

Goal of survey was to ascertain the rate of infilling from sediment and estimate how many years between surveys is needed, which is now thought to be about 10 years.

Survey was done to water surface elevation (WSE) vs bed elevations to cut costs, as PVDD can use RTK technology on PVDD boat to detect changes, which would only then be followed up by survey.

Denman bridge is the major infilling area but there is a lot of room in the area as the river is wide.

River scouring occurred below areas where gravel removal was performed.

Aggradation in the Middle Reach has reduced by 80% from 2017 to 2023 in comparison to the period between 2011 and 2017. Due to less total water flowing down the Lillooet for last few years, there has been less sediment transport. It’s possible that the smaller sediment has moved through, and larger volumes of water may be required to transport the larger sediment.

Local Governance Review: There were no respondents to the RFP. SLRD has reached out to Municipal Affairs to advise of this issue. Looking for a new path forward, and there will be a meeting in the next few weeks to discuss.

McRae Ditch: Regraded and water has dropped by a foot.

Moved/Seconded

That the August 2024 O&M Report be received.

CARRIED

B. SECRETARY REPORT

1. 2024 August Secretary Report

Moved/Seconded

That the August 2024 Secretary Report be received.

CARRIED

7. BYLAWS

8. CORRESPONDENCE

A. ACTION REQUIRED

B. INFORMATION

9. NEW BUSINESS

10. LATE BUSINESS

11. OPEN QUESTION PERIOD

12. IN-CAMERA

Moved/Seconded

That pursuant to Section 90 (1)(d) and 90 (1)(k) of the Community Charter, the Trustees of the Pemberton Valley Dyking District serve notice to hold an in-camera meeting on today’s date for the purpose of dealing with matters for which the public shall be excluded from attending.


CARRIED

At 7:23 pm the meeting moved to in-camera.


Rise with report at 7:41 pm – Admin and Manager Items

13. ADJOURNMENT

The meeting was adjourned at 7:41 pm.



Chair



Secretary

**PEMBERTON VALLEY DYKING DISTRICT
MINUTES OF THE 963rd REGULAR MEETING OF THE BOARD OF TRUSTEES HELD
THURSDAY, September 19, 2024, AT THE DISTRICT OFFICE**

The meeting was called to order at 7:13 pm.

Present:	Chair:	J. Beks
	Trustees:	B. Ronayne, A. Bush and C. Gilmore
	Staff:	K. Clark, and P. Fotsch, K. Bergen (remotely)
	SLRD Rep:	Russell Mack

- 1. PETITIONS AND DELEGATIONS**
- 2. INTRODUCTION OF LATE ITEMS**
- 3. APPROVAL OF AGENDA**

Moved/Seconded

That the agenda be approved as presented.

CARRIED

- 4. ADOPTION OF PREVIOUS MEETING MINUTES**

1. Moved/Seconded

That the minutes of the August 22, 2024, meeting be adopted as presented.

CARRIED

- 5. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS**

- 6. REPORT**

A. OPERATIONS AND MAINTENANCE REPORT

Works Completed:

1. Arn canal at Plenty Wild is completed. Installed 2 new culverts so we can clean much easier next time and cross into neighbouring property to remove the need for low bedding the excavator.
2. Vegetation management of Forestry Dike (too many cottonwoods).
3. Pemberton Creek sediment removal, 870 m³.
4. Miller Weir sediment removal, 1272 m³.
5. Fixed hole in Oberson's field.
6. Mowed Miller-Lillooet Dike up to CN Bridge.
7. Cleaned upper meadows drainage path.

Works in Progress:

8. Habitat compensation projects for 2025 Lillooet sediment removals. Trying to negotiate a project and location.
9. New mower costing. Old mower is falling apart.
10. Arn pumphouse engineering and feasibility.
11. Arn pump station CEPF funding application (Detailed engineering).
12. Disaster Resilience and Innovation Funding (DRIF) funding application 250K for "rationale for Ayers property purchase."
13. Ditch rake costing (second rake with bolt-on lugging).
14. Water Sustainability Act (WSA)/Fisheries and Oceans Canada (DFO)/Dike Maintenance Act (DMA) permitting for Pemberton Creek culverts for 2025 project.
15. Meeting with Nature Conservancy about Ayers property – second meeting (not certain if it fits within their criteria).
16. Planning for fall hydrometric gauge work, to check gauges and flow measurements.
17. Working with Legal to try to figure out a path forward with SLRD agreement regarding Expenditure Authorization Form (EAF) and stream channel restoration.
18. Meager sediment final reporting.

2024-2026 Snow Removal Proposal: The Board agreed to commit to a 1-year contract only.

Moved/Seconded

That the September 2024 O&M Report be received.

CARRIED

B. SECRETARY REPORT

1. 2024 September Secretary Report

Moved/Seconded

That the September 2024 Secretary Report be received.

CARRIED

7. BYLAWS

8. CORRESPONDENCE

A. ACTION REQUIRED

1. 2024 September Arts Council: Looking to paint new murals, possibly with a river/diking theme, on the PVDD shed (also know as the Pemberton Art Barn). Trustees agree that the building is in need of a fresh look. Kevin to respond.

B. INFORMATION

1. Ministry of Water, Land and Resource Stewardship Re: Request for Reduction of Water Use - Drought Level 3
2. UBCM Re: Group Benefits Plan Renewal – An adjustment of 3.9% effective October 1, 2024.

9. NEW BUSINESS

10. LATE BUSINESS

11. OPEN QUESTION PERIOD

12. IN-CAMERA

Moved/Seconded

That pursuant to Section 90 (1)(i) and 90 (1)(k) of the Community Charter, the Trustees of the Pemberton Valley Dyking District serve notice to hold an in-camera meeting on today's date for the purpose of dealing with matters for which the public shall be excluded from attending.

Moved/Seconded

That the meeting be moved to in-camera.

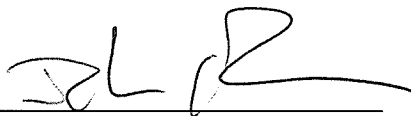
CARRIED

At 7:30 pm the meeting moved to in-camera.

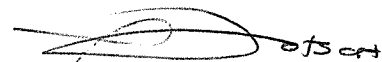
Rise with report at 7:44 pm – Admin and Manager Items

13. ADJOURNMENT

The meeting was adjourned at 7:44 pm.



Chair



Secretary

**PEMBERTON VALLEY DYKING DISTRICT
MINUTES OF THE 964th REGULAR MEETING OF THE BOARD OF TRUSTEES HELD
THURSDAY, October 17, 2024, AT THE DISTRICT OFFICE**

The meeting was called to order at 7:03 pm.

Present:	Chair:	J. Beks
	Trustees:	B. Ronayne, A. Bush and E. Ayotte
	Staff:	K. Clark, and P. Fotsch, K. Bergen (remotely)
	SLRD Rep:	Russell Mack
	Village Rep:	Ted Craddock

- 1. PETITIONS AND DELEGATIONS**
- 2. INTRODUCTION OF LATE ITEMS**
- 3. APPROVAL OF AGENDA**

Moved/Seconded

That the agenda be approved as presented.

CARRIED

- 4. ADOPTION OF PREVIOUS MEETING MINUTES**

1. Moved/Seconded

That the minutes of the September 19, 2024, meeting be adopted as presented.

CARRIED

- 5. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS**

- 6. REPORT**

- A. OPERATIONS AND MAINTENANCE REPORT

Works Completed:

1. Installed new manual gate at Menzel property, for concrete culvert.
2. Cleaned up Industrial Park yard.
3. Winterized pumps and equipment, hoping equipment is not needed for the rain event this weekend.
4. Meeting with Municipal Affairs/SLRD/VOP and Lil'wat – Local Governance Study – There were no bidders because the scope of the study was too big. Redoing the scope of the study.
5. Meeting with Lil'wat Business Group about future of sediment removals and Main Road yard development. Lil'wat are now 51% owners of Pemberton Concrete and are interested in helping to make gravel removals more sustainable.
6. Final invoicing for Expenditure Authorization Form (EAF) work for the Miller Weir. SLRD administered the funding.
7. Fall Hydrometric gauge maintenance and flow measurement on Miller and Lillooet. Changed water height on the Lillooet. Kevin informed that the Ryan gauge is broken, most likely from the event in January.

Works in Progress:

8. Habitat compensation projects for 2025 Lillooet sediment removals. Trying to negotiate a project and location.
9. New mower costing.
10. Ditch rake costing (second rake with bolt-on lugging).
11. Water Sustainability Act (WSA)/Fisheries and Oceans (DFO)/Dike Maintenance Act (DMA) permitting for Pemberton Creek culverts for 2025 project. Received DMA approval.
12. Working with Legal to try to figure out a path forward with SLRD agreement regarding EAF and Stream channel restoration projects.
13. Meager sediment final reporting and invoicing.

- 14. 2025 Budget.
- 15. 2025 permitting

Moved/Seconded

That the October 2024 O&M Report be received.

CARRIED

B. SECRETARY REPORT

- 1. 2024 October Secretary Report
- 2. Reminder that Employee Reviews will be held at the November meeting.

Moved/Seconded

That the October 2024 Secretary Report be received.

CARRIED

7. BYLAWS

8. CORRESPONDENCE

- A. ACTION REQUIRED
- B. INFORMATION

9. NEW BUSINESS

10. LATE BUSINESS

- 1. Kevin notified the trustees that he will be helping at the French school with the overburden from the project. Working to secure 2 ROW accesses for the area.


11. OPEN QUESTION PERIOD


12. IN-CAMERA

That pursuant to Section 90 (()) and 90 (()) of the Community Charter, the Trustees of the Pemberton Valley Dyking District serve notice to hold an in-camera meeting on today's date for the purpose of dealing with matters for which the public shall be excluded from attending.

13. ADJOURNMENT

The meeting was adjourned at 7:18 pm.


Chair


Secretary

**PEMBERTON VALLEY DYKING DISTRICT
MINUTES OF THE 965th REGULAR MEETING OF THE BOARD OF TRUSTEES HELD
THURSDAY, November 21, 2024, AT THE DISTRICT OFFICE**

The meeting was called to order at 7:05 pm.

Present:	Chair:	J. Beks
	Trustees:	C. Gilmore, A. Bush and E. Ayotte
	Staff:	K. Clark, and P. Fotsch, K. Bergen (remotely)
	SLRD Rep:	Russell Mack

1. PETITIONS AND DELEGATIONS

2. INTRODUCTION OF LATE ITEMS

3. APPROVAL OF AGENDA

Moved/Seconded

That the agenda be approved as presented.

CARRIED

4. ADOPTION OF PREVIOUS MEETING MINUTES

1. Moved/Seconded

That the minutes of the October 17, 2024, meeting be adopted as presented.

CARRIED

5. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS

6. REPORT

A. OPERATIONS AND MAINTENANCE REPORT

Works Completed:

1. Ongoing water level management in GM Slough.
2. Worked with MOTI to unplug GM Slough culverts. Had to remove the Beaver Cones for them.
3. Cleaned up Industrial Park yard – Tonka is going to start storing trucks there.
4. Culvert inspections due to amount of rain. They are getting plugged often.
5. Winterized equipment.
6. Funding final reporting for Miller Weir – SLRD, and Meager – Funding through VOP
7. Updated ESRI GIS system to reflect new culverts at North Arm Channel and Pemberton Meadows Road (by Bryce's).
8. Meeting with SLRD and VOP about Local Governance review.
9. New culvert in PVDD Meadows ditch at Fraser property.
10. Presentation to VOP Council on Natural Systems Design (NSD) report for sediment control at Meager slide.
11. Surveyed sediment bars.

Works in Progress:


12. Habitat compensation projects for 2025 Lillooet sediment removals. We have proposed a project on the Nature Conservancy Lands (formerly Bruce Millers) – Working on a long-term project on the Pasture Lands, but this will take some time to get going and organize with the Nation.
13. Working with Lil'wat Nation on the GM Slough highway 99 culvert project (measuring and planning for a summer install) PVDD will be completing the installation.
14. Mt. Meager monitoring equipment project kick off.
15. New mower costing – Trying to organize a viewing of the one that the City of Richmond just purchased.
16. Ditch rake costing (second rake with bolt on lugging). Wide Open Welding rake works well.

At 7:26 pm the meeting moved to in-camera.


Rise with report at 7:50 pm – Admin items

13. ADJOURNMENT

The meeting was adjourned at 7:50 pm.



Chair



Secretary

PEMBERTON VALLEY DYKING DISTRICT
MINUTES OF THE 966th REGULAR MEETING OF THE BOARD OF TRUSTEES HELD
WEDNESDAY, December 18, 2024, AT THE DISTRICT OFFICE

The meeting was called to order at 7:05 pm.

Present:	Chair:	J. Beks
	Trustees:	C. Gilmore, A. Bush, B. Ronayne and E. Ayotte
	Staff:	K. Clark, P. Fotsch, and K. Bergen (remotely)

- ✓1. **PETITIONS AND DELEGATIONS**
- ✓2. **INTRODUCTION OF LATE ITEMS**
- ✓3. **APPROVAL OF AGENDA**

Moved/Seconded

That the agenda be approved as presented.

CARRIED

- ✓4. **ADOPTION OF PREVIOUS MEETING MINUTES**

1. Moved/Seconded

That the minutes of the November 21, 2024, meeting be adopted as presented.

CARRIED

- ✓5. **BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS**
- ✓6. **REPORT**

A. OPERATIONS AND MAINTENANCE REPORT

Works Completed:

1. DFO has confirmed that they will accept the habitat project for the compensation of 2025-2029 sediment removals. Lil'wat Nation has given PVDD a support letter but only for 2025. This gives Kevin a year to get another one, which isn't expected to be an issue.
2. Removed trees from Pemberton Creek.
3. December PVEMC meeting.
4. Mt. Meager monitoring group meeting with Provincial officials.
5. River flow data is now on the PVDD website and can be accessed by the public. It is only flow data and does not have return periods on it, so we don't have people panicking without cause.

Works in Progress:

6. Ongoing water level management in GM Slough.
7. Working with Legal to try to figure out a path forward with SLRD agreement. EAF and Stream channel restoration.
8. 2025 budget.
9. 2025 work schedule.
10. 2025 permitting.
11. Costing and planning for Pemberton Creek Dike culvert replacement in summer 2025.
12. MOU for Mt. Meager funding from SLRD (waiting since September 30th for this). This may push works into 2026 due to this delay. We now have the MOU and are waiting on the funds from the SLRD.
13. Lil'wat Nation has asked us to perform the installation works of the new Tenas Creek Gauge. We are working on an MOU like the ones we sign with the SLRD and VOP for funded projects.
14. Sediment removal engineering and planning for habitat side channel in Beem and Voyageur bars. We are short on some large woody debris, but we are sourcing some to truck to site.
15. GM Slough flap gate replacement in partnership with Lil'wat Nation. It is the nations money, but we will coordinate the works.

2025 – 2029 Sediment removals: DFO and Lil'wat nation have approved our compensation project for the sediment removals. What this means is that we have a permit that does not expire until 2029. This has been a rough road to get here, but it does buy us some time before we need another "compensation" project.

The project that we proposed, with the help of Veronica Woodruff and the Nature Conservancy of Canada, is a project that will open 322,000 square meters of habitat that is currently cut off from Ryan Creek.

The cost is 60-70k over 5 years.

Moved/Seconded

That the December 2024 O&M Report be received.

CARRIED

B. SECRETARY REPORT

- 1. 2024 November Secretary Report

Moved/Seconded

That the December 2024 Secretary Report be received.

CARRIED

~~7.~~ **BYLAWS**

8. CORRESPONDENCE

- A. ACTION REQUIRED
- B. INFORMATION

- 1. The 2025 SLRD Representative is Russell Mack.

~~9.~~ **NEW BUSINESS**

~~10.~~ **LATE BUSINESS**

~~11.~~ **OPEN QUESTION PERIOD**

12. IN-CAMERA

That pursuant to Section 90 (1)(j) of the Community Charter, the Trustees of the Pemberton Valley Dyking District serve notice to hold an in-camera meeting on today's date for the purpose of dealing with matters for which the public shall be excluded from attending.

Moved/Seconded

That the meeting be moved to in-camera.

CARRIED

At 7:25 pm the meeting moved to in-camera.

Rise with report at 7:59 pm – Manager and Admin items

Following the in-camera meeting, it was:

Moved/Seconded

That the administration fee for issuing tax certificates be increased to \$50.


CARRIED

13. ADJOURNMENT

The meeting was adjourned at 8 pm.

A handwritten signature consisting of stylized, cursive letters, likely 'SAR', written in black ink.

Chair

A handwritten signature in black ink, appearing to be 'D. Scott', with a large, circular flourish at the beginning.

Secretary