

**PEMBERTON VALLEY DYKING DISTRICT
MINUTES OF THE 979th
REGULAR MEETING OF THE BOARD OF TRUSTEES HELD
THURSDAY, January 15, 2026, 11:30 AM AT THE DISTRICT OFFICE**

The meeting was called to order at 11:38 am.

Present:	Chair:	J. Beks
	Trustees:	E. Ayotte, C. Gilmore, B. Ronayne and A. Bush
	Staff:	K. Clark, P. Fotsch, and K. Bergen (remotely)

1. PETITIONS AND DELEGATIONS

2. INTRODUCTION OF LATE ITEMS

3. APPROVAL OF AGENDA

Moved/Seconded

That the agenda be approved as presented.

CARRIED

4. ADOPTION OF PREVIOUS MEETING MINUTES

1. Moved/Seconded

That the minutes of the December 18, 2025, meeting be adopted as presented.

CARRIED

5. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS

6. REPORT

A. OPERATIONS AND MAINTENANCE REPORT

Works Completed:

1. Repairs to Lillooet FSR gauge (new batteries and had to be rewired).
2. Sediment bar surveys. Consistent refill at 90%.
3. 2026 Operations budget.

Works in Progress:

4. 2026 Budget (projects).
5. Sediment removal planning-scaled down.
6. McRae Road culvert replacement (working through a process to find best path forward).
7. Working on Managers Job Manual January and February as those are the best months for office work.
8. Birkenhead upper weather station (tenure and construction planning). Because of the weather station's small footprint, it is likely to not have an effect on the Spotted Owl area.
9. Ryan Dike/Riverbank issue. Meetings with landowners to look at options.
10. Snowpack Report 67%.

Moved/Seconded

That the January 2026 O&M Report be received.

CARRIED

B. SECRETARY REPORT

1. 2026 January Financial Reports.
2. 2025 YE Audit begins the week of February 2, 2026.
3. 2026 Court of Revision date set for May 21, 2026.
4. 2026 Tax Sale date set for August 13, 2026, if required.

Moved/Seconded

That the January Secretary Report be received.

7. BYLAWS

1. 2026 Draft Assessment Bylaw No. 277.

Moved/Seconded

That Draft Bylaw No. 277 be adopted as presented.

CARRIED

8. CORRESPONDENCE

A. ACTION REQUIRED

B. INFORMATION

9. NEW BUSINESS

10. LATE BUSINESS

11. OPEN QUESTION PERIOD

12. IN-CAMERA

That pursuant to Section 90 (1)(j) of the Community Charter, the Trustees of the Pemberton Valley Dyking District serve notice to hold an in-camera meeting on today's date for the purpose of dealing with matters for which the public shall be excluded from attending.

Moved/Seconded

That the meeting be moved to in-camera.

CARRIED

At 11:57 am the meeting moved to in-camera.

Rise with report at 11:58 am – Admin item.

ADJOURNMENT

The meeting was adjourned at 11:58 am.



Chair



Secretary

**PEMBERTON VALLEY DYKING DISTRICT
MINUTES OF THE 980th
REGULAR MEETING OF THE BOARD OF TRUSTEES HELD
THURSDAY, February 19, 2026, 11:30 AM AT THE DISTRICT OFFICE**

The meeting was called to order at 11:35 am.

Present: Acting Chair: C. Gilmore
 Trustees: E. Ayotte, C. Gilmore, B. Ronayne, A. Bush and J.Beks
 Staff: K. Clark, P. Fotsch, and K. Bergen (remotely)
 SLRD Rep: R. Mack

1. PETITIONS AND DELEGATIONS
2. INTRODUCTION OF LATE ITEMS
3. APPROVAL OF AGENDA

Moved/Seconded

That the agenda be approved as presented.

CARRIED

4. ADOPTION OF PREVIOUS MEETING MINUTES

1. Moved/Seconded

That the minutes of the January 15, 2026, meeting be adopted as presented.

CARRIED

5. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS

6. REPORT

A. OPERATIONS AND MAINTENANCE REPORT

Works Completed:

1. 2026 Operations budget. Maintenance section is similar to last year, with the exception of additional costs for tractor and mower leases.
2. Meeting with new owners of the blue house regarding PVDD ditch. Owners would like to use the material extracted from the ditch.
3. Meeting with landowners about future Ryan Dike repairs required. Owners are okay with moving the dike further onto their property and away from the river. This was essential for the project to succeed as well as keeping costs in control.

Works in Progress:

4. 2026 Budget - Project section.
5. Meetings with VOP regarding the Alders development and Statutory Right-of-Way (SROW) on Arn issues with the park designation. PVDD is not willing to give up the SROW.
6. Sediment removal planning. Should start the second week of March. Looking at direct loading into trucks. Water Sustainability Act (WSA) licence runs out this year.
7. McRae Road culvert replacement. Working through a process to find best path forward.
8. Exploring costing and feasibility of getting hydro power to FSR bridge gauge for the Early Warning System to address battery and internet issues.
9. Birkenhead upper weather station (tenure and construction planning). Starlink will be used at this station.
10. Meager monitoring funding (scope change) has been approved by funder, so now the PVDD can move forward. Install in June.
11. Lil'wat/PVDD Main Street culvert replacement and Grandmother Slough flap gate project planning and permitting. Lil'wat received funding, but there is a mutual benefit to the PVDD.
12. Exploring options for PVDD Industrial Park yard. There are a few options that need to be explored. Kevin will report back as more information becomes available.

13. Kevin will be away February 26 to March 8 but will be monitoring emails and weather as usual.

Sediment Report: The 2025 Lillooet sediment monitoring report was received. We know from past studies that the river was degrading until around the year 2000. It has been aggrading since then. The interesting part is that the river appears to be stable at lower end flows, but the stage for a given flow rate is rising at higher flows. This likely means that the river's main channel is scouring at low flows, but the banks are building up, so at high flows the WSE is higher.

We have had low flow years since 2021, therefore the total sediment load seen at the sediment bars has been dropping. This is why the bars have not completely filled in since last year's excavation.

Moved/Seconded

That the February 2026 O&M Report be received.

CARRIED

B. SECRETARY REPORT

1. 2026 Court of Revision date is set for May 21, 2026.
2. 2026 Tax Sale date is set for August 13, 2026.
3. 2026 AGM date and place considerations (Trustee Gilmore's term will be up). It was agreed to hold the AGM at the Pemberton & District Community Centre on Thursday, July 9, 2026, at 7:00 pm.
4. 2025 Consumer Price Index (CPI) is 2.1% vs 2.6% in 2024.
5. 2026 Draft Mill Rates were discussed.

Moved/Seconded that the 2026 mill rate and minimum tax stay at \$0.62 and \$437 respectively.

CARRIED

The Taxation Bylaw will be presented for adoption at the March Meeting.

Moved/Seconded

That the February Secretary Report be received.

CARRIED

7. BYLAWS

8. CORRESPONDENCE

- A. ACTION REQUIRED
- B. INFORMATION

1. 2026 Jan VOP Water Meter Installation Program

9. NEW BUSINESS

10. LATE BUSINESS

11. OPEN QUESTION PERIOD

12. IN-CAMERA

That pursuant to Section 90 (1)(e)(k) of the Community Charter, the Trustees of the Pemberton Valley Dyking District serve notice to hold an in-camera meeting on today's date for the purpose of dealing with matters for which the public shall be excluded from attending.

Moved/Seconded

That the meeting be moved to in-camera.

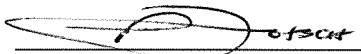
CARRIED

At 12:08 pm the meeting moved to in-camera.

Rise with report at 12:41 pm – Manager and Admin items.

ADJOURNMENT

The meeting was adjourned at 12:41 pm.


Chair
Secretary

**PEMBERTON VALLEY DYKING DISTRICT
MINUTES OF THE 981st
REGULAR MEETING OF THE BOARD OF TRUSTEES HELD
THURSDAY, March 19, 2026, 11:30 AM AT THE DISTRICT OFFICE**

The meeting was called to order at 11:35 am.

Present:	Chair:	J. Beks
	Trustees:	E. Ayotte, C. Gilmore, B. Ronayne, A. Bush
	Staff:	K. Clark, P. Fotsch, and K. Bergen (remotely)
	SLRD Rep:	R. Mack
	VOP Rep:	T. Craddock

1. PETITIONS AND DELEGATIONS

2. INTRODUCTION OF LATE ITEMS

3. APPROVAL OF AGENDA

Moved/Seconded

That the agenda be approved as presented.

CARRIED

4. ADOPTION OF PREVIOUS MEETING MINUTES

1. Moved/Seconded

That the minutes of the February 19, 2026, meeting be adopted as presented.

CARRIED

5. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS

6. REPORT

A. OPERATIONS AND MAINTENANCE REPORT

Works Completed:

1. 2026 Budget.
2. Final approvals for Birkenhead upper hydrometric gauge. Owl issue is mostly resolved.
3. Sediment removals on Voyageur are done, but Big Sky bars not done due to the weather conditions.
4. Ongoing funding reporting.
5. It is possible the PVDD will receive funding for flood plain mapping through the Flood Hazard Identification and Mapping Program (FHIMP). The Village of Pemberton application is for 557K, and we should know by May.

Works in Progress:

6. Prepping equipment for the spring work. Tractor is in for minor repair.
7. New mower for new tractor gets here this week or next.
8. Sediment removals will continue when the water drops.

Arn Canal Pump Station: Reporting indicates that it would be a challenge to find data-driven justification for funding a pump station. The pump station would only be necessary up to the point that the Miller Lillooet Dike overtops and at that point there is no amount of pumping that could be effective. It was noted, however, that in all scenarios the pumps were effective at reducing the **duration** of the high-water levels significantly. Looking at Arn Canal flow options that would make a pumping option work and choosing 2- and 5- and 10-year events, one or two pumps running at 1 cubic meter per second to help keep the Arn Canal within its banks might be an option, but would still cost millions and protect only some areas below the FCL but not any homes or living spaces. Cheaper alternatives may yield better results for existing properties, such as raising the banks of the Arn Canal along Pioneer Junction and working with Strata to install small dewatering pumps.

Budget: Kevin reviewed the 2026 budget with the Trustees. There are still changes that will be made before it can be approved next month.

Moved/Seconded

That the March 2026 O&M Report be received.

CARRIED

B. SECRETARY REPORT

Moved/Seconded that the March Secretary Report be received.

CARRIED

1. 2026 AGM – Thursday, July 9, 2026, at 7:00 pm at the Community Centre Room B
2. 2026 AGM Returning Officer – Ethlyn Sutherland

Moved/Seconded that the Trustees appoint Ethlyn Sutherland as the 2026 AGM Returning Officer.

CARRIED

7. BYLAWS

1. 2026 Tax Rate Bylaw #278

Moved/Seconded that the 2026 Tax Rate Bylaw #278 be adopted as presented.

CARRIED

8. CORRESPONDENCE

- A. ACTION REQUIRED
- B. INFORMATION

9. NEW BUSINESS

10. LATE BUSINESS

11. OPEN QUESTION PERIOD

12. IN-CAMERA

That pursuant to Section 90 (2)(b) and 90 (1)(l) of the Community Charter, the Trustees of the Pemberton Valley Dyking District serve notice to hold an in-camera meeting on today's date for the purpose of dealing with matters for which the public shall be excluded from attending.

Moved/Seconded

That the meeting be moved to in-camera.

CARRIED

At 12:20 pm the meeting moved to in-camera.

Rise with report at 12:45 pm – Manager and admin items.

During the meeting it was:

Moved/Seconded that the Draft Financial Statements be approved as presented.

CARRIED

ADJOURNMENT

The meeting was adjourned at 12:45 pm.

Chair 


Secretary

**PEMBERTON VALLEY DYKING DISTRICT
MINUTES OF THE 982nd
REGULAR MEETING OF THE BOARD OF TRUSTEES HELD
THURSDAY, April 16, 2026, 11:30 AM AT THE DISTRICT OFFICE**

The meeting was called to order at 11:37 am.

Present:	Chair:	J. Beks
	Trustees:	E. Ayotte, C. Gilmore, B. Ronayne, A. Bush
	Staff:	K. Clark, P. Fotsch, and K. Bergen (remotely)
	VOP Rep:	T. Craddock

1. PETITIONS AND DELEGATIONS

2. INTRODUCTION OF LATE ITEMS

3. APPROVAL OF AGENDA

Moved/Seconded

That the agenda be approved as presented.

CARRIED

4. ADOPTION OF PREVIOUS MEETING MINUTES

1. Moved/Seconded

That the minutes of the March 19, 2026, meeting be adopted as presented.

CARRIED

5. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS

6. REPORT

A. OPERATIONS AND MAINTENANCE REPORT

Works Completed:

1. 2026 Budget.
2. Sediment removals.
3. Sediment removal statutory declaration for reporting.
4. Procurement of all materials for 2026 projects to avoid cost escalations on May 1st.
5. Delivery of new mower for New Holland tractor. Tractor is built well, more robust than expected. Purchased extra nuts and bolts to preserve knife life.
6. Surveyed Ryan dike and Ryan Creek for repairs engineering.
7. MOU signed with VOP for Flood Hazard Identification and Mapping Program (FHIMP) funding for 557K.

Works in Progress:

8. Working with electrical contractor and BC Hydro to see about getting power to Forest Service Road (FSR) bridge station. Hydro has been to the site but have not yet heard back from them.
9. Prepping for spring works; Jimmy starts on April 20.
10. Working with VOP to remedy culvert issue at Pioneer Junction.
11. Meetings with VOP about lobbying for tenure access to CN Rail culverts ahead of another entity taking over the tracks. Will take to SLRD once we have a plan.
12. Arn Canal pump station final reporting.
13. Reviewing Arn Canal issue found during March 19th rain event.
14. Meetings with CATA regarding McRae Road culvert.

Moved/Seconded

That the April 2026 O&M Report be received.

CARRIED

2026 Draft Budget – The 2026 Draft Budget was presented.

Moved/Seconded

That the 2026 Budget be adopted as presented.

CARRIED

B. SECRETARY REPORT

1. Secretary Report

Moved/Seconded

That the April Secretary Report be received.

CARRIED

2. 2025 PVDD Final Financial Statements

Moved/Seconded

That the 2025 Financial Statements be approved.

CARRIED

3. 2026 Authenticated Tax Roll

Moved/Seconded

That the 2026 Authenticated Tax Roll be approved.

CARRIED

4. Meeting time for summer season. The Trustees agreed to keep the meeting time at 11:30 am for now. Can change back to 7 pm if and when it becomes necessary.

7. BYLAWS

8. CORRESPONDENCE

A. ACTION REQUIRED

B. INFORMATION

9. NEW BUSINESS

10. LATE BUSINESS

11. OPEN QUESTION PERIOD

12. IN-CAMERA

That pursuant to Section 90 (1)(m) of the Community Charter, the Trustees of the Pemberton Valley Dyking District serve notice to hold an in-camera meeting on today's date for the purpose of dealing with matters for which the public shall be excluded from attending.

Moved/Seconded

That the meeting be moved to in-camera.

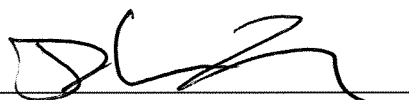
CARRIED

At 11:52 pm the meeting moved to in-camera.

Rise with report at 12:43 pm – Manager and admin items.

ADJOURNMENT

The meeting was adjourned at 12:43 pm.


Chair


Secretary

PEMBERTON VALLEY DYKING DISTRICT
MINUTES OF THE 983rd
REGULAR MEETING OF THE BOARD OF TRUSTEES HELD
THURSDAY, May 21, 2026, 11:30 AM AT THE DISTRICT OFFICE

The meeting was called to order at 11:36 am.

Present:	Chair:	J. Beks
	Trustees:	C. Gilmore, B. Ronayne, A. Bush and E. Ayotte (remotely)
	Staff:	K. Clark, P. Fotsch, and K. Bergen (remotely)
	VOP Rep:	T. Craddock
	SLRD Rep:	R. Mack

- 1. PETITIONS AND DELEGATIONS**
- 2. INTRODUCTION OF LATE ITEMS**
- 3. APPROVAL OF AGENDA**

Moved/Seconded

That the agenda be approved as presented.

CARRIED

- 4. ADOPTION OF PREVIOUS MEETING MINUTES**

1. Moved/Seconded

That the minutes of the April 16, 2026, meeting be adopted as presented.

CARRIED

- 5. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS**
- 6. REPORT**

A. OPERATIONS AND MAINTENANCE REPORT

Works Completed:

1. Cleaned section of upper meadows ditch and replaced some failed culverts.
2. Culvert for Ross property crossing was delivered.
3. Mt. Meager Infrasound project site visit.
4. Vegetation management at North Arm Channel. Discontinued for now as the river has come up.
5. Funded projects ongoing quarterly reporting.
6. Spring hydrometric gauge maintenance.
7. DMA (Diking Maintenance Act) application for culvert 3 in Pemberton Creek dike for August works.

Works in Progress:

8. Excavator (60) is at JT for service.
9. Jet Boat nozzle installation.
10. New tractor is back at Rollins as it had an ECU failure of some sort.
11. Helmer's culvert install.
12. Mowing Pemberton Creek dike.
13. Arn Canal Vegetation Management planning.
14. Floodplain mapping FHIMP kick off. LIDAR 1st phase was flown in late April (before leaves were on trees) as spending was allowed prior to the funds being released.
15. Main street culvert planning for August works with new engineer.

Pay Raise-James: A \$1.00 raise to 39.50/hour.

Arn Canal Clean Out: As discussed last meeting, we need to remove vegetation in a section of the Canal. ROE Environmental is confident that we can get this done in August/September when schedule allows. Estimate cost is \$105,552, but it is difficult to estimate the amount of material in the ditch. CATA is working for the VOP at the bridge and will provide access. Staff will prepare bylaw for \$110k disbursement of the Renewal Reserve Project Fund.

SROW in Industrial Park (Old Transfer Station): Lot owner requested that the SROW be reduced in size. In previous years, the PVDD has reduced the oversized width of the SROW for most property owners and the Trustees approved.

Moved/Seconded

That the May 2026 O&M Report be received.

CARRIED

B. SECRETARY REPORT

1. Secretary Report

Moved/Seconded

That the May Secretary Report be received.

CARRIED

2. 2026 Auditor

Moved/Seconded

That the PVDD retain the services of BDO for the 2026 audit.

CARRIED

3. 2026 Court of Revision – no phone calls or correspondence received.

7. BYLAWS

8. CORRESPONDENCE

A. ACTION REQUIRED

B. INFORMATION

9. NEW BUSINESS

10. LATE BUSINESS

11. OPEN QUESTION PERIOD

12. IN-CAMERA

That pursuant to Section 90 (()) of the Community Charter, the Trustees of the Pemberton Valley Dyking District serve notice to hold an in-camera meeting on today's date for the purpose of dealing with matters for which the public shall be excluded from attending.

ADJOURNMENT

The meeting was adjourned at 11:55 pm.


Chair


Secretary